

Ashfield Cottages



Lockton, Pickering, North Yorkshire, YO18 7PZ

01751 460 218 [info@ashfieldcottages.co.uk](mailto:info@ashfieldcottages.co.uk)

### Postal Booking Form

To secure your booking please complete this form then sign below to say you have read and agree to our Terms and Conditions of booking. Then please return the form with your payment to the address below, to reach us within 5-days from you making your provisional booking.

Cottage One..... Cottage Two..... Cottage Three..... Garden Room.....

Arrive..... Depart..... Length of stay.....

Contact Name.....

Contact Address.....

.....

..... Post Code.....

Tel.No ..... Mobile.No .....

Email address.....

#### **Names of all guests including infants staying in the Cottage or Garden Room**

1..... 2.....

3..... 4.....

5..... 6.....

7..... 8.....

No. of Adults..... No. of Children..... Ages of Children.....

Travel Cot if available ..... Highchair if available ..... Bike Storage?.....

**N.B.** Garden Room accommodation only. Twin Beds..... Superking bed.....

To help us with our advertising, please can you say how you found out about us?

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Signature.....Date.....

Amount of Deposit or full payment made £.....

Cheques made payable to: S & C Fisk

Post to:

Ashfield House, Lockton, Pickering, North Yorkshire, YO18 7PZ

# Ashfield Cottages & Garden Room Terms and Conditions of booking

## **Cottage bookings**

To secure a booking in our cottages, we require you to complete a booking form for each cottage booked with the names of all the guests staying in the cottage/s during your stay, we also require a non-refundable deposit of £100 per week/short break per cottage booked. Payment by cheque must be paid within 5-days from you asking us to make a provisional booking, otherwise we are at liberty to re-offer the said dates. Any outstanding balance for your booking would become payable no later than 6-weeks before the start day of your holiday. If the balance is not paid by the due date, then we are at liberty to treat the booking as cancelled. Bookings made within 6-weeks of your arrival date must be paid in full. The Cottage/s will be available from 3.30pm on your arrival day, until no later than 10am on your departure day.

## **Garden Room bookings**

To secure a booking for the Garden Room, we require you to complete a booking form with the names of both guests staying in the room, we also require a non-refundable deposit of £50 per booking. Payment by cheque must be paid within 5-days from you asking us to make a provisional booking, otherwise we are at liberty to re-offer the said dates. Any outstanding balance is payable 3-weeks before your arrival date. If the balance is not paid by the due date, then we are at liberty to treat the booking as cancelled. Bookings made within 3-weeks of your arrival date must be paid in full. The Garden Room will be available from 3.30pm on your arrival day, until no later than 10am on your departure day.

## **Cancellation of a booking**

We recommend you take out Holiday Insurance in the eventuality that you need to cancel your booking. To cancel your booking you should first if possible immediately contact us and advise us accordingly, your booking will only be fully cancelled once we have your instructions in writing, we will then acknowledge your written cancellation. Should you need to cancel your booking after your balance has been paid and we are successful in re-letting the accommodation for the cancelled dates, only then will a refund of your balance (less any costs involved in re-letting) be repaid.

## **For Insurance and Fire Regulations**

The Cottages/Garden Room are only to be occupied by guests stated on the booking form, with any changes made to be agreed in writing by us before your arrival, we also need to be notified of any visitors you may have to the rented accommodation. These conditions are to avoid breaching any insurance/fire regulations for the accommodation and the consideration for other guests.

You agree to keep the furniture, fixtures and effects in your accommodation and grounds in the same condition as they were at the commencement of your holiday, any breakages other than minor ones will be charged for. The accommodation is to be left in a good state of cleanliness on your departure, or an extra charge for cleaning will apply.

You will permit us to enter and inspect any accommodation you book as we may require. If any such accommodation is damaged, we ask that you immediately advise us and if it is possible for such damage to be repaired you will permit us or any workmen duly authorised by us to undertake the repairs allowing any reasonable access.

We would ask you to consider all other guests during your stay, to this end it is with regret that we do not allow Balls Games in the garden. In the unfortunate circumstances any person(s) continually behaving in a manner that causes offence or damage to the Cottages/Garden Room or the surroundings or other guest's property, may result in the entire party being asked to leave the accommodation, in these circumstances no refund will be given and reimbursement for damages and costs will be sort.

We cannot be held liable for any loss, damage, sickness or injury, to you or any member of your party or invited guests, or any such loss or damage to any car, the contents or other possessions of yours or any member of your party or invited guests.

In making the booking you further agree to indemnify and keep us indemnified from and against all costs, charges, claims or demands made against us for any such loss, damage, sickness or injury.

If your accommodation is unavailable for letting, then a full refund will be given. No liability can be accepted for any representations, descriptions or advertisements as these are all made in good faith.

Should you have reason to complain, please advise us as soon as possible during your stay to allow us to try and rectify the situation if possible, as any problems brought to our attention after your departure cannot be entertained.

**Smoking is not allowed in the accommodation or ball games in the garden and we do not accept pets**